



Red Lake Nation College

Course Proposal Form

Submitted by: _____ Date: _____

Position: _____

Type of Curriculum Proposal:

Priority:

	New COURSE		None
	Drop COURSE		Low
	Modify COURSE		Normal
	Experimental COURSE		High

Course Number: _____ Course Title: _____

Who will teach the course? _____

When will the course be taught? _____

Prerequisites: _____ Units of Credit: _____

Estimate of Student Enrollment: _____

Lab Needs? (Be specific) _____

Please attach a typed proposal that includes the following:

1. Purpose and rationale for the course (include evidence of student interest and how the course relates to the department or program curriculum).
2. Course Outline.
3. Catalog Description.
4. Relation to existing courses and curricula, specifically, does the course fulfill major requirements or replace courses? How does it relate to interdisciplinary programs (does it fulfill major requirements in those programs?) Will the course be cross-listed with other departments (please list rationale)?
5. Staffing implications (regarding any need for additional staff, overloads, reassignments, and changes in the staffing of general education and other courses).
6. Adequacy of library, technology and other resources (to be previewed and certified by the appropriate staff members from other departments).

Signature of Faculty Member submitting proposal

Date

Signature of Department Chair

Date

I have reviewed the approval proposal and agree with the submission to the Curriculum Committee for review.

Curriculum Committee Review Comments:

The curriculum committee approves these changes:

Signature of Chair

Date

The VP of Operations and Academic Affairs approves these changes:

Signature of VP

Date